

## Minutes of the Annual General Meeting 2025

Held Tuesday 15<sup>th</sup> July 2025, 7:30pm via Zoom

The meeting was chaired by Ivan Fowler (chairman) and Nick Hounsome (secretary).

Thank you to Inge Dowden for setting the meeting up from her zoom account which allowed for an extended runtime and an AI generated report to aid with the generation of the minutes.

### Apologies

There were no apologies and all committee members attended along with a small number of others .

### Chairperson's report

Ivan Fowler reported that he was pleased that the club appeared to be running so smoothly that he had had little to do and thanked everyone for making his job so easy.

### Secretary's report

Nick Hounsome also had little to report in his role as secretary. In his supporting role managing the website he would welcome someone with more experience in website maintenance taking over.

### Section report: Beaufort Park

Jackie Millward reported:

Beaufort Park continues to thrive with 65 members at the end of the winter season. 10 of the 19 winter-only members joined for the summer and we have taken on a further 5 members for this period so far. 3 are new to the club and the other 2 are returning members.

Enquires from potential new members to either join or come for a trial session are constant. Therefore, we have had to limit the number of visitors each week to 3 where we can and have set a limit on the total membership to 65. If you as a member would like to invite a visitor you must clear this with myself or Josh beforehand and not later than the day before. Do not assume it's ok just to say come along as we may have to turn that individual away. I receive a few complaints regarding the number of visitors and to manage this we are trying to keep them to a minimum.

Average weekly attendance from the current membership is between 35 to 40. Half court singles are very popular, with two courts and sometimes three being used for the first hour. Whilst this is fantastic to see, the impact on shuttle usage is noticeable and will have a knock-on effect to the costs of our section. This is an area that we may have to address and look for a solution that is fair and reflected in the subscription paid.

Looking forward, it is vital that the section has at least two section reps to run club nights and process the admin. I would like to thank Nigel for his continuing support on club nights (Nigel is no longer a committee member) and for those of you that also help out. The section does need a



# BEAUFORT BADMINTON CLUB

committed team here otherwise areas like the income collected from visitors will fall, which in turn would then lead to an increase in your subs to cover this loss. This is just one part of the section rep's role, but perhaps something that you are not that aware of. Please contact me/have a chat on club night if you are interested in getting involved.

## Section report: Wednesday Advanced

Vince Laporta reported:

The Wednesday Advance Section has run smoothly throughout the year. We currently have:

- 27 full members
- 7 winter members
- 8 summer members

This brings our total to 35 members, which is around our maximum capacity for a two-hour session.

Visitor attendance has been managed well, typically limited to 2–3 per club night, ensuring a balanced and enjoyable playing environment for all participants.

Over the year, we've averaged around 24 players per club night, which is a healthy turnout and reflects strong engagement from members.

One point of note: there are currently no female members in the Wednesday section, and we have not had any female visitors this season. This may be something to reflect on going forward in terms of inclusivity and outreach.

From a financial perspective, the section is in a strong position. Our total income for the year—including visitor fees and match fees—is just under £7,000 to date.

There have been few issues over the year and I hope the club continues in the same positive direction. With membership currently at capacity, we are well-placed for another successful season ahead.

## Section report: Monday general

Dave Melaney reported:

The past year has felt like a good year with a large turnout each week from full members, affiliated members and visitors alike. I have a regular stream of enquiries every week from people wishing to visit and play. Over the course of the past year we have increased our affiliated members to 19, up from 15 last year. Over half of these play regularly. We have in more recent times, after discussions with members, limited visitors to 2 or occasionally a maximum of 3.

I know that in September 2025 we will have a full cohort of members again with a significant number of affiliates and further potential members on a waiting list. The session is hugely popular.

One change that we have been made aware of is that the court fees are increasing from £120 a week to £135. This equates to £750 for the entire year (based on 50 weeks playing)

Season 2024/25 Information





# BEAUFORT BADMINTON CLUB

FY25 (Sep-Jun actuals, and Jul/Aug projections)

Income Statement	Beaufort Park	Monday General	Wednesday Advanced	Juniors	Total
<b>INCOME</b>					
Match Fees	£ 3,215	£ -	£ 30	£ -	£ 3,245
Membership Fees	£ 15,910	£ 8,168	£ 6,915	£ 2,525	£ 33,517
Visitor Fees	£ 729	£ 2,078	£ 388	£ -	£ 3,194
	<b>£ 19,853</b>	<b>£ 10,245</b>	<b>£ 7,333</b>	<b>£ 2,525</b>	<b>£ 39,956</b>
<b>EXPENSES</b>					
Affiliation	-£ 815	-£ 1,344	-£ 664	-£ 99	-£ 2,921
Courts	-£ 14,529	-£ 6,000	-£ 3,920	-£ 746	-£ 25,194
Shared	-£ 50	-£ 50	-£ 50	£ -	-£ 150
Shuttles	-£ 4,786	-£ 2,499	-£ 2,028	£ -	-£ 9,312
Other	-£ 120	-£ 360	-£ 69	-£ 330	-£ 878
	<b>-£ 20,299</b>	<b>-£ 10,253</b>	<b>-£ 6,730</b>	<b>-£ 1,174</b>	<b>-£ 38,456</b>
Net income/expense	-£ 446	-£ 7	£ 603	£ 1,351	£ 1,500
Shuttle stock adjustment	-£ 736	0	0	0	-£ 736
Total surplus/loss	-£ 1,182	-£ 7	£ 603	£ 1,351	£ 765

FY24

Income Statement	Beaufort Park	Monday General	Wednesday Advanced	Juniors	Total
<b>INCOME</b>					
Match Fees	£ 2,505	£ -	£ 200	£ -	£ 2,705
Membership Fees	£ 16,191	£ 7,853	£ 6,428	£ 2,142	£ 32,614
Visitor Fees	£ 1,231	£ 518	£ 65	£ 34	£ 1,848
	<b>£ 19,927</b>	<b>£ 8,372</b>	<b>£ 6,693</b>	<b>£ 2,176</b>	<b>£ 37,166</b>
<b>EXPENSES</b>					
Affiliation	-£ 960	-£ 1,279	-£ 611	-£ 100	-£ 2,950
Courts	-£ 12,553	-£ 5,880	-£ 3,920	-£ 781	-£ 23,134
Shared	-£ 76	-£ 75	-£ 75	£ -	-£ 226
Shuttles	-£ 4,001	-£ 1,885	-£ 1,414	£ -	-£ 7,300
Other	-£ 146	£ -	£ -	-£ 300	-£ 446
	<b>-£ 17,737</b>	<b>-£ 9,119</b>	<b>-£ 6,019</b>	<b>-£ 1,181</b>	<b>-£ 34,056</b>
Net income/expense	£ 2,190	-£ 748	£ 673	£ 995	£ 3,110
Shuttle stock adjustment	-£ 1,923	0	0	0	-£ 1,923
Total surplus/loss	£ 267	-£ 748	£ 673	£ 995	£ 1,187

Alastair kindly provided the projected figures for this year and last years, as shown above. This shows some of the changes I implemented for this year will have almost balanced the books completely, from a £748 loss the previous year.

Based on the increased court costs we will need to increase fees again this year. This is based on BE membership fees remaining the same, hopefully Jackie can clarify this.

Raise the membership fee:

If no BE cost increase, then fees will go from £165 to £170

If there is a BE cost increase, then I estimate it to be small so fees will increase to £175

Raise the affiliation fee, for each week, from £4 to £4.50

Raise the visitor fee, for each week, from £6 to £7.

The section also has approx. £3000 in cash reserves, which is significant given we are a non-profit club. These small increases, equating to approx. £475, will absorb some of the additional costs, at least. £750, but will result in lowering the cash reserves by a small amount. I feel that this will not have an overall impact on the club but helps to keep the Monday section an affordable option for the type of player we appeal to.

## Section report: Juniors

Penny Shears reported:

First of all I would like to thank Jackie for her help every week not only with collecting the fees but also regularly helping with the coaching, thank you also Will Robinson and Louis Irvine who have turned up to help.

We had 22 players this season and were a bit worried that we might have to turn new people away but luckily exams affected our numbers after Christmas!! As we only run for 1 hour it makes it difficult to have more players.





# BEAUFORT BADMINTON CLUB

We only run Sept to Easter as we have problems with the sun shining through the windows making it virtually impossible to see the shuttle one side of the court. The other problem that affects us is the fact we are not able to hire the hall for about 6 weeks after Easter due to exams at the school. We also have a problem with the May Bank Holiday Mondays when the school is not open.

We now have a better mix of girls and boys in fact we now have more girls than boys.

We accept complete beginners' as well as more experienced players so consequently could do with more help with coaching. If any one wishes to help please contact me, you don't have to attend every week.

## Treasurer's report

Alastair Byrne reported:

Below is an income statement for the club, it shows our position starting at 1st September 2024 and uses accurate data until 30th June 2025, with projects for July and August 2025.

At an overall club level, we're up just under £800 for the year (was up about £1,200 last year) - primarily driven by the Juniors club which saw net income of just under £1,500 (was about £1,000 last year).

Beaufort Park sees a net loss of over £1,000, down from a net income position of £250 last year, primarily driven by league match costs (about £6k per year across all divisions). Court costs are now £15 per court per hour, and likely that Elite will continue to increase this.

Monday General is operating at about break even, up from a net loss position last year of about £750, though worth noting we've received communications to tell us court costs will increase by £5 per hour for the hall as of September

Wednesday Advanced has a net income of about £600 in the year, similar to last year which had a net income of about £700.

The juniors section continues to support the rest of the club, driven by the great coaching by Penny.

Overall, also worth noting for everyone that Badminton England have put up affiliation fees for FY26, and our shuttle cost went up in the year and now is at around £21 per tube.





# BEAUFORT BADMINTON CLUB

FY25 (Sep-Jun actuals, and Jul/Aug projections)

Income Statement		Beaufort Park	Monday General	Wednesday Advanced	Juniors	Total
<b>INCOME</b>						
Match Fees	£	3,215	£ -	£ 30	£ -	£ 3,245
Membership Fees	£	15,910	£ 8,168	£ 6,915	£ 2,525	£ 33,517
Visitor Fees	£	729	£ 2,078	£ 388	£ -	£ 3,194
	£	19,853	£ 10,245	£ 7,333	£ 2,525	£ 39,956
<b>EXPENSES</b>						
Affiliation	-£	815	-£ 1,344	-£ 664	99	-£ 2,921
Courts	-£	14,529	-£ 6,000	-£ 3,920	746	-£ 25,194
Shared	-£	50	-£ 50	£ 50	-	-£ 150
Shuttles	-£	4,786	-£ 2,499	£ 2,028	-	-£ 9,312
Other	-£	120	-£ 360	-£ 69	330	-£ 878
	-£	20,299	-£ 10,253	-£ 6,730	1,174	-£ 38,456
<b>Net income/expense</b>	-£	446	-£ 7	£ 603	£ 1,351	£ 1,500
Shuttle stock adjustment	-£	736	0	0	0	-£ 736
<b>Total surplus/loss</b>	-£	1,182	-£ 7	£ 603	£ 1,351	£ 765

## Election of Officers

The officers resigned and, with no proposed changes, Nick proposed that all officers were reelected. the officers are as follows:

### Chairperson

Ivan Fowler

### Secretary

Nick Hounscome

### Treasurer

Alastair Byrne

### Club Captain

Josh Parsons

### Section Representative: Beaufort Park

Jackie Millward

### Section Representative: Wednesday Advanced

Vine Laporta with Colin Palmer as deputy



## **Section Representative: Monday General**

Dave Melaney with Paul Thomas as deputy

## **Section Representative: Juniors**

Penny Shears

## **Social Officer**

Will Robinson

## **Website and Media**

Nick Hounsome (website)

## **Welfare and Safeguarding**

Penny Shears (Juniors) *[See later discussions]*.

## **Next Committee Meeting**

The committee agreed to hold an interim meeting on February 24th 2026, to discuss reports from each section and any pressing issues.

Ivan has volunteered to host a social event for club representatives and officers at his house on Sunday 21st September.

## **Other Business**

## **Safeguarding**

The group discussed the need for a safeguarding policy beyond the junior section of the club. Jackie suggested adopting Badminton England's safeguarding policy and shared an incident where a member gave a lift to an underage player. The group agrees that parents or guardians should be present with players under 18 at all times. Jackie volunteered to research Badminton England's requirements and report back to the group.

Since the meeting John Wing has kindly agreed to fulfil this role for the Monday General section.

## **Badminton Membership Fee Updates**

The group discussed Badminton England membership fees, which are increasing slightly for the upcoming season. Jackie confirmed that individual memberships are going up by 50p, while the club affiliation fee remains unchanged. Ivan raised concerns about the lack of female members and praised Dave's work on managing Monday badminton sessions and the recent survey.



# BEAUFORT BADMINTON CLUB

Ivan questioned the need for a large bank balance of around £10,000-11,000. Alastair explained that a significant portion of this is needed for immediate expenses like a £4,000 shuttle invoice. Jackie emphasizes the importance of maintaining a buffer for ongoing costs. The group agreed that, while not aiming to make a profit, having funds available for unexpected expenses is prudent. Ivan accepted this explanation and thanked Alastair for his work as treasurer.

The committee discussed potential fee increases for the upcoming season. Dave proposed raising membership fees by £5, affiliation fees by 50p, and visitor fees by 50p to £1. Alastair suggested communicating any increases to members by early August and collecting fees by the end of September. Jackie emphasized the importance of early payment, especially for team players..

## Final Notes

Where committee members have provided written reports, these will be archived with the meeting minutes and other club documents.

The minutes will be made available through the website.

Ivan is not on WhatsApp so please communicate with him using email.

*Nick Hounsome (Secretary)*

